



Rules for Responsible Computer Use

These rules will keep you safe and help us be fair to others when using I Pads, electronic devices, computers and the internet at school.

I agree that:

- I will only access the system through the correct log-in procedure and will keep any passwords secret. I will not share any passwords (e.g. Purple Mash or Mathletics).
- I will not open or delete other people's files.
- I will stick to the task which I have been asked to do.
- I will not bring CDs, memory sticks or other storage devices from outside school unless I have been given permission by my teacher.
- I will make sure that all electronic contact with others is responsible, polite and sensible (from home and school).
- I will ask permission from a member of staff before using the Internet.
- I will not give my name, home address or telephone number, or arrange to meet someone (from school or home).
- I will report any unpleasant material or comments encountered at school or at home to my teacher or parent or carer. I understand this report would be confidential and would help protect other pupils and myself.
- I understand that the school will check my computer files and may monitor the Internet sites I visit. I know that my parent/carer will be contacted if school staff are concerned about my e-safety.
- I will not name myself or any other pupils when online.
- I will not take photos/videos of other pupils unless they have parental permission for their image to appear on the internet.
- I will not link images with any user IDs.